

**MINUTES OF MEETING OF
THE BOARD OF DIRECTORS OF
VISTA OAKS MUNICIPAL UTILITY DISTRICT**

July 10, 2017

THE STATE OF TEXAS §
 §
COUNTY OF WILLIAMSON §

A meeting of the Board of Directors of Vista Oaks Municipal Utility District was held on July 10, 2017, at the offices of Gray Engineering, Inc., 8834 N. Capital of Texas Highway, Suite 140, Austin, Texas. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act. A copy of the Certificate of Posting of the notice is attached as **Exhibit "A"**.

The roll was called of the members of the Board:

Mike Asbury	-	President
Robert Wells	-	Vice President
Leslie Alger	-	Secretary
Heath Reed-Green	-	Assistant Secretary
Carl R. Black	-	Assistant Secretary

and all of the Directors were present thus constituting a quorum. Also present at times during the meeting were Andrew Hunt of Crossroads Utility Services LLC, the District's general manager and utility operator; Don Bayes of Gray Engineering, Inc., the District's engineer; Alexia Kolmodin of Municipal Accounts & Consulting, L.P., the District's bookkeeper; and Jenn Scholl of Armbrust & Brown, PLLC, the District's general counsel.

Director Asbury called the meeting to order at 12:09 p.m. and stated that the Board would first receive citizens' communications and Board member announcements. There being none, Director Asbury then stated that the Board would consider the following consent items on the Board's meeting agenda: the minutes of the June 12, 2017 Board meeting. Upon motion by Director Reed-Green and second by Director Wells, the Board voted unanimously to approve the minutes.

Director Asbury then stated that the Board would consider the District's fence enhancement projects, and recognized Mr. Bayes. Mr. Bayes reported that the contractor had started working on the warranty repairs and should be finished within the next week.

Director Asbury then stated that the Board would receive an update on the Arterial H Phase 1 road construction. Mr. Bayes stated that work on Arterial H had started, but would likely stop again because the TCEQ became involved again due to the fact that the pond was not deep enough to sustain vegetation and because the City of Round Rock wanted a more complex liner to be installed in the storm sewer site due to the fact that the 100-year flood plain caused water to back up into the system.

Director Asbury then stated that the Board would receive an update on the RM 1431 roadway widening project, the Texas Department of Transportation ("*TXDOT*") noise attenuation study, and related matters. Mr. Hunt stated that TXDOT had not finalized the design of the sound wall and noted that he hoped to have more information at the next Board meeting.

Director Asbury then stated that the Board would receive an update on the Round Rock-Leander 138-kV transmission line. Mr. Hunt directed the Board's attention to the email attached as **Exhibit "B"** and stated that he and Mr. Bayes would have a meeting with the LCRA within the next week to discuss the transmission line's impact on the District's water supply.

Director Asbury then stated that the Board would receive the security report and consider taking related action. Mr. Hunt directed the Board's attention to the security report attached as **Exhibit "C"** and stated that he was not aware of any significant issues.

Director Asbury then stated that the Board would receive a report from the District's engineer and recognized Mr. Bayes. Mr. Bayes presented his report attached as **Exhibit "D"**. He stated that there were no issues to report.

Director Asbury then stated that the Board would receive a report from the District's bookkeeper and recognized Ms. Kolmodin. Ms. Kolmodin presented the bookkeeper's report attached as **Exhibit "E"** and reviewed the bills and invoices and account activity for the District's operating, manager's, and lock box accounts; the account balances; the pledged securities reports; the budget comparison; the debt service payment schedule; the balance sheet; the tax collection report; the recycling rebate report; and the monthly transfers. She recommended approval of the bills and invoices and the transfers. After discussion, upon motion by Director Alger and second by Director Wells, the Board voted unanimously to approve the bills, invoices, and transfers, as presented.

Director Asbury then stated that the Board would receive a report from the District's general manager and utility operator. Mr. Hunt first presented the operations report attached as **Exhibit "F"**. He reviewed his directives from the prior Board meeting. He reported that he was still working on obtaining more information about the installation of more than one street light on Vista Isle Drive. He reported that water loss was around -1% for the year and that he had provided the annual test for the backflow device to amenity center. He stated that there were no issues with water quality and the utility system was generally operating well noting that he had removed rocks out of one lift pump that was possibly due to the 5-year televising project. He stated that the billing report was healthy and recommended approval of one write-off in the amount of \$173.17. He reported that Round Rock was under voluntary restrictions and that there had been no solid waste/recycling collection complaints. After discussion, upon motion by Director Alger and second by Director Black, the Board voted unanimously to approve the write-off.

Director Wells then recognized Ms. Scholl for purposes of receiving a report from the District's attorney. Ms. Scholl reviewed the consultant directives report and noted that all prior directives were either complete or in process.

Director Wells next announced that the Board would consider its future meeting schedule and agenda items.

There being no further business to come before the Board, the meeting was adjourned at



Heath Reed-Green, Assistant Secretary
Board of Directors

Date: August 14, 2017