

VISTA OAKS MUNICIPAL UTILITY DISTRICT

AGENDA

September 9, 2019

TO: THE BOARD OF DIRECTORS OF VISTA OAKS MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Vista Oaks Municipal Utility District will hold a regular meeting on **Monday, September 9, 2019, at 12:00 noon at the offices of Gray Engineering, Inc., 8834 N. Capital of Texas Highway, Suite 140, Austin, Texas.** The following matters will be considered and may be acted upon at the meeting:

PUBLIC COMMENT

1. Citizens' communications and Board member announcements;

DIRECTOR ITEMS

2. Consider candidates for appointment to the Board, including related interviews;
3. Appoint director to fill vacancy on Board;
4. Accept sworn statement, oath of office, and bond for appointed director;
5. Open Meetings Act Training and Public Access Option Form for new Director;
6. Election of officers;
7. Subcommittee appointments;
8. Revised account resolutions, including:
 - (a) Resolution Approving Change in Bank Signatories and Change Certificate (Bookkeeper's Account);
 - (b) Resolution Approving Change in Bank Signatories and Change Certificate (Operating Account);
 - (c) Resolution Approving Change in Bank Signatories and Change Certificate (Lock Box Clearing Account);

BUDGET AND TAX ITEMS

9. 2019-2020 budget and 2019 tax rate, including:
 - (a) Public hearing on District's 2019 tax rate;
 - (b) Recommendation from District's financial advisor regarding 2019 tax rate;
 - (c) Budget for fiscal year 2019-2020, including Resolution Adopting Budget;

- (d) Record vote on District's 2019 tax rate and adoption of Order Levying Taxes;
- (e) Amended and Restated Information Form (*if necessary for tax rate change*);

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion at the request of any member of the board.)

- 10. Minutes of August 12, 2019 meeting;
- 11. Revised District Registration Form;
- 12. Audit services, including:
 - (a) Proposal from McCall Gibson Swedlund Barfoot PLLC for audit services for fiscal year ending September 30, 2018;
 - (b) Statement on auditing standard no. 99 (fraud questionnaire);
- 13. Operations Services Agreement with Crossroads Utility Services (initial term expires September 30, 2019);

DISCUSSION/ACTION ITEMS

- 14. Wholesale water and wastewater service, including update on City of Round Rock wholesale rate increases and rate appeal;
- 15. Security report and related matters;
- 16. Report from District's engineer regarding:
 - (a) Status of beautification project, including approval of any pay estimates and/or change orders;
 - (b) Development of proposed capital improvement projects list and reserve budget projection, including approval of any related proposals;
- 17. Report from District's bookkeeper and recommendations regarding:
 - (a) Payment of bills and invoices;
 - (b) Transfers;
 - (c) Investments;
 - (d) Delinquent tax report;
- 18. Report from District's general manager and utility operator regarding:
 - (a) Directives;
 - (b) Utility operations and projects, including:

- (i) Water accountability;
 - (ii) District facilities, including recommendations regarding any necessary repairs and maintenance, proposal for clearing shrubbery and overgrowth from around lift station fence, and proposals for replacement of lift station fence;
 - (iii) Status of Royal Vista and Vista Isle lighting project;
 - (c) Billing and collections, including past due accounts, write offs, adjustments and customer service;
 - (d) Solid waste and recycling services, including recycling rebate and amendment to Solid Waste Collection and Disposal Services Agreement;
 - (e) Website development and maintenance;
19. Pass through utility service under Agreement for Pass-Through Wastewater Service [Gardens at Mayfield Ranch](Palmer Tract), including consent to partial assignment of capacity to portion of commercial tract and any other related consents or approvals;
20. Report from District's attorney, including consultant directives;
21. Future agenda items and meeting schedule.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



John W. Barton

 Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.