

VISTA OAKS MUNICIPAL UTILITY DISTRICT

AGENDA

February 10, 2020

TO: THE BOARD OF DIRECTORS OF VISTA OAKS MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Vista Oaks Municipal Utility District will hold a regular meeting on **Monday, February 10, 2020, at 12:00 noon at SouthStar Bank, 3025 Ranch Road 1431, Round Rock, Texas 78681**. The following matters will be considered and may be acted upon at the meeting:

PUBLIC COMMENT

1. Citizens' communications and Board member announcements;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion at the request of any member of the board.)

2. Minutes of January 13, 2020 meeting;

AUDIT ITEMS

3. Audit of District's financial statements for fiscal year ended September 30, 2019, including report from McCall Gibson Swedlund Barfoot PLLC, approval of audit report and client representation letter, and authorizing filing of audit report;

DISCUSSION/ACTION ITEMS

4. Wholesale water and wastewater service, including update on City of Round Rock wholesale rate increases and rate appeal;
5. Security report and related matters;
6. Report from District's engineer regarding:
 - (a) Directives;
 - (b) Status of District system inventory map, capital improvement projects list, and reserve budget projection;
7. Report from District's bookkeeper and recommendations regarding:
 - (a) Fund transfers and payment of bills and invoices;
 - (b) Revised Secretary's Certificate and Resolutions Regarding Bookkeeper's Account;
8. Report from District's general manager and utility operator regarding:

- (a) Utility operations and projects, including:
 - (i) Water accountability;
 - (ii) District facilities, including recommendations regarding any necessary repairs and maintenance, including:
 - (1) Status of clearing work around lift station fence;
 - (2) Status of repair of perimeter fence at Vista Isle Drive and Royal Vista Drive;
 - (3) Status of Royal Vista and Vista Isle lighting project;
 - (4) Proposals for District fire hydrant maintenance and testing;
 - (b) Billing and collections, including past due accounts, write offs, adjustments and customer service;
 - (c) Website development and maintenance, including proposed website redesign and/or update and any related proposals;
 - (d) Credit/debit card and electronic utility bill payment processing services, including:
 - (i) Merchant Processing Application and Merchant Services Program Terms and Conditions with Bluefin Payment Systems, LLC;
 - (ii) Addendum to Card Services Agreement with Bluefin Payment Systems LLC and Wells Fargo Bank, N.A.;
 - (iii) Service Agreement with T-Tech, LLC;
 - (iv) Addendum to Service Agreement with T-Tech, LLC;
 - (v) Termination of agreements with Pace Payment Systems, Inc., Global Payments Director, Inc., Wells Fargo Bank, N.A., AVR, Inc., and T-Tech, Inc.;
9. Report from District's attorney, including:
- (a) Consultant and Director directives;
 - (b) Future Board meeting locations;
10. Future agenda items and meeting schedule.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the

item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



John W. Barton

Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.